

City of Rockaway Beach

City Council Workshop Agenda



Date: Wednesday, March 13, 2024
Time: 4:30 P.M. – 5:40 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 – 2nd Floor Conference Room

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What is a City Council Workshop? Workshops are intended to allow for preliminary discussions by the City Council and staff. Workshops are held to present information to the Council so that the Council is prepared for upcoming regular meetings. Workshops are subject to Oregon's public meeting law and must be noticed accordingly. No final City Council decisions are made during workshops. The public is encouraged to attend workshops but may not participate unless expressly asked.

Note: Agenda item times are estimates and are subject to change.

1. CALL TO ORDER (4:30 p.m.)

2. ROLL CALL

3. COUNCIL BRIEFING/DISCUSSION

- a. South Coral Street Stormwater Feasibility Study- Matt Del Moro, HBH Engineering (4:31 p.m.)**
- b. Community Grant Application Review (4:50 p.m.)**
- c. Review of Draft Resolution Setting Short-Term Rental (STR) Cap (5:05 p.m.)**
- d. Review of Draft Ordinance Amending Code Chapter 91, Section 91.01 – Wild Animals (5:30 p.m.)**

4. ADJOURNMENT (5:40 p.m.)

CITY OF ROCKAWAY BEACH SOUTH CORAL STREET STORMWATER FEASIBILITY STUDY

February 2024

Prepared For:

**City of Rockaway Beach
276 S HWY 101, P.O. Box 5
Rockaway Beach, OR 97136**

Prepared By:

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Stormwater Feasibility Study

1.0 INTRODUCTION

1.1 Background

During major storm events, The City of Rockaway Beach experiences routine flooding of the right of way and residences along South Coral Street from South Nehalem Avenue to South 2nd Avenue. The current drainage system consists of a very shallow drainage ditch network with a few shallow catch basins that ultimately drain to the Beacon Ditch Network which outfalls into Clear Lake, south of the site. Residents have expressed a desire to improve the area to potentially mitigate future flood events.

1.2 Purpose and Scope

Flooding along South 2nd Avenue and South Coral Street can cause barriers for residential traffic. High waters can cause unsafe conditions for motor vehicles, and pedestrians, spread onto private property, and damage foundations and other private property.

The goal of this study is to map the S Beacon Street Ditch Network to locate any potential restrictions in draining flood waters on South 2nd Avenue and South Coral Street. This study explores cost-effective solutions that may help alleviate some of the flooding and help drain the problem area.

1.3 Site Description/Flood Characteristics

The study area consists of South Coral Street from South Nehalem Avenue to South 2nd Avenue, the intersection of South 2nd Avenue and South Coral Street, and the South Beacon Street drainage channel flowing to Clear Lake. The area experiencing routine flooding is a low-lying area within the city and the storm drainage needs upgrades to more efficiently drain the right-of-way. Flooding is not contained to the right-of-way, as it flows onto private property in some areas. Figure 1 below shows drone footage captured by Bill Hassell during flooding in January 2021. The time stamp on the drone photo was cross-referenced with tide data to figure out the approximate elevation of flooding.

The cause of the flooding is due to the low-lying area at the intersection of South Second Avenue and South Coral Street receiving high amounts of runoff from the hills to the east along with high tide events backing up into pipes, preventing drainage.



Figure 1 – Approximate Extents of January 2021 Flooding (drone photo by Bill Hassell)

2.0 EXISTING CONDITIONS

2.1 Topographic Mapping

A topographic survey of South Coral Street, South Second Avenue, and the South Beacon Street Channel Network was completed by Onion Peak Design. The survey captured topographic details of the area experiencing flooding, along with invert elevations of the storm drainage network from South Coral Street to the outfall in Clear Lake.

The survey showed that South Coral Street, particularly near the intersection of South Coral and South Second Avenue, was the area's lowest point, causing most of the flooding to accumulate in this vicinity. The survey also showed the existing drainage network has minimal elevation drop from South Coral Street to the outfall pond at Clear Lake. This causes the ditch network to function more as a detention basin than an effective drainage ditch.

2.2 Existing Storm Drainage Network

The existing storm drainage network consists of a series of catch basins, shallow ditches, culverts, and a drainage channel emptying into Clear Lake. The network has experienced significant erosion and sediment transport over the years, impacting the effectiveness of the drainage. This is one reason why the channel network should be scheduled for improvements. Additionally, there is limited vertical drop from the northern end of South Coral Street to the discharge point at Clear Lake.

Starting at the north end of the drainage network on South Coral Street, north of Rock Creek near S Nehalem Avenue, there are a few catch basins that drain stormwater to the north. This stormwater network was not analyzed as a part of this study. The study area is shown in Figure 2.



Figure 2 – Extents of Study Area

The study area starts on South Coral Street, just south of Rock Creek, where stormwater runs to the gravel/grassy shoulder of the road with very shallow channels on either side of the road that flow south. The channel on the east side of the street enters a 10" concrete culvert (SD #13, 72' @ 0.89% slope) approximately 200' south of Rock Creek. The concrete culvert has minimal cover over the pipe and runs to a small ditch in between two properties. The runoff enters another 12" concrete culvert (SD #12, 159' @ -0.18% slope) that is connected to a catch basin located in a driveway. This 12" culvert has reverse slope, meaning stormwater is detained upstream of the culvert until the water rises enough to overflow out the downstream end of the culvert. From here, stormwater continues before reaching its point of discharge into a catch basin at the northeast corner of the intersection of S Coral Street and S Second Avenue. Stormwater leaves the catch basin through a 10" concrete culvert (SD #11, 33' @ 0.42% slope) to the west which crosses the road and outfalls into the primary Beacon Street drainage network. These drainage features are shown in Figure 3 and again in Appendix A.



Figure 3 – Study Area Drainage Features

On the west side of S Coral Street, stormwater running along the roadside channel eventually enters a 16" corrugated plastic culvert (SD #10, 57' @ 0.91% slope) approximately 340' south of Rock Creek before outfalling into a small ditch at a property line. The invert of the 16" culvert is at 12.42' and the invert of the 10" culvert leaving the ditch is 13.10', meaning water ponds in the 16" pipe more than 6" before water leaves the short ditch. The 10" corrugated plastic culvert (SD #9, 20' @ -1.3%) also has a reverse slope with the culvert outlet being approximately 0.25' higher than the inlet.

Stormwater from S Coral Street runs to the ditch at the northwest corner of the intersection of South Coral Street and South Second Avenue before entering a 10" stormwater pipe (SD #8, 57' @ -0.35%) to cross to the south side of S Second Avenue and outfall into the roadside ditch. This pipe also has reverse slope. Runoff then enters the roadside ditch on the south side of S Second Street and runs west through a series of culverts under residential driveways before reaching a culvert running under S Beacon Street. This stretch of roadside ditch also flows backward with an Invert Elevation (IE) of 13.75' on the east side to 13.85' on the west side. This will cause water to pool in the ditch all year round if the soil does not drain the water as seen in Figure 4 (picture taken 02/2023).



Figure 4 – Drainage Ditch on the South Side of the S 2nd Ave & S Coral St Intersection

The final stretch of ditch is the South Beacon Street Drainage Channel. This drainage channel along with the culverts are of adequate size to convey the stormwater to the point of discharge at Clear Lake. However, several culverts could be lowered to better facilitate drainage. The northernmost culvert has an invert elevation of 14.01'. This is more than a foot higher than the lowest invert upstream and only 9" below the lowest street elevation upstream. The plan and profiles of the existing South Beacon Street Ditch are included in the report appendices.

Due to years of sediment transport from the hills through the City stormwater system, many of the ditches within the system have been filled in or grown over. This is natural for a channel-based system. However, these changes impact the channel geometry and reduce the efficiency of the system as a whole. Additionally, the City is relatively flat, so once the ditches reach a certain depth, it becomes difficult to facilitate drainage to the ocean, forcing the City to utilize a system that relies more on detention than conveyance.

Table 1 lists details for culverts in the study area. Figures 5 and 6 show culverts within the study area.

Culvert Designation	Material	Begin Invert Elevation	End Invert Elevation	Diameter (in)	Length (ft)	Slope (%)	Downstream Culvert
SD#1	CMP	13.22	12.68	48	180	0.30	Clear Lake
SD#2	CMP	13.46	13.28	48	53	0.34	SD#1
SD#3	CPP	13.71	13.17	36	20	2.70	SD#2
SD#4	CPP	14.02	13.92	30	29	0.34	SD#3
SD#5	CPP	13.86	13.76	24	41	0.24	SD#4
SD#6	CPP	13.85	13.76	18	24	0.37	SD#5
SD#7	CPP	13.42	13.02	18	20	2.00	SD#6
SD#8	CONC	13.63	13.83	10	57	-0.35	SD#7
SD#9	CPP	13.1	13.36	10	20	-1.30	SD#8
SD#10	CPP	12.94	12.42	16	57	0.91	SD#9
SD#11	CONC	13.9	13.76	10	33	0.42	SD#8
SD#12	CONC	13.72	14	12	159	-0.18	SD#11
SD#13	CONC	14.56	13.92	10	72	0.89	SD#12



Figure 5 – Culvert Location Map



Figure 6 – Culvert Location Map

3.0 SUMMARY OF FINDINGS AND RECOMMENDATIONS

3.1 Stormwater Deficiencies

Several issues in the existing drainage system have developed over the years. One large deficiency is the inefficiency in clearing stormwater from the collection system. Large storm events coinciding with high tides effectively trap the stormwater discharge in Clear Lake. This causes a backup of stormwater through the collection system on Beacon Street, Coral Street, and S 2nd Avenue which then overflows the ditch network at the low point in the intersection of S 2nd Ave and S Coral Street. Comparing the aerial photo shown in Figure 7 with the survey completed by Onion Peak Design, the total volume of water overflowing the ditch network within the study area during the January 2021 flood is estimated to reach upwards of 500,000 gallons. With high tides preventing runoff from draining, a comprehensive solution to flooding in town would require a larger partnership with USACE, NIMFS, and many other regional partners. A project of this scale is not feasible for the City to undertake alone. This report focuses on smaller projects the City can undertake to potentially mitigate the duration of flooding or to create more detention time in the storm system.

The second issue is the lack of consistent fall through the drainage network. There is adequate elevation change from the north end of Coral St to Clear Lake; however, in between, the pipe network zig-zags up and down, not allowing runoff to drain completely after each rain event. This causes water to pool in the storm network up to elevation 14.01 ft where the biggest hump in the network is reducing any storage downstream for the next rain event.

Finally, some culverts should be upsized to reduce the need for burdensome maintenance. During months of heavy rain, a large amount of sediment and debris moves through the City storm network. This debris can clog culverts and prevent the ditches from conveying stormwater through the system. This leads to stormwater overflowing the ditches and creates isolated flooding as shown in Figure 7. With large amounts of water flowing through the ditches and culverts, it is nearly extremely challenging for City personnel to keep culverts free of blockages until flood waters subside. One example of this is from the January 2021 flood. Drone footage shows a water surface elevation of approximately 15' in the Beacon Street ditch at the intersection of Beacon Street and S 2nd Avenue. However, approximately 250 ft to the east, the water surface elevation is approximately 16'. This would imply debris from stormwater runoff impedes smaller diameter culverts, causing a backup and early flooding.



Figure 7 – Water Surface Elevation During Flooding

3.2 Recommended Solutions

To begin to address flooding, several deficiencies should be addressed. The City should explore increasing stormwater detention capacity and upsizing culverts to reduce the flood impacts. The projects summarized below detail various ways of achieving the previously stated goals.

Project 1: South Coral Street Roadside Ditch/Drainage Improvements

Improvements should start at the location of the flooding to help alleviate flooding in the immediate area. Improving the roadside drainage ditch in South Coral Street will slightly increase the storage volume, but more importantly will allow stormwater to begin to drain out of the street, driveways, and yards after a rain event. Re-sizing and re-laying the culverts/storm pipes that are in South Coral Street (SD#9, SD#10, SD#11, SD#12, SD#13) will allow water to flow through the drainage network and begin to empty after each rain event, ultimately creating more storage volume when the next rain event occurs. The improvements included in this alternative are the following:

- Re-grade the roadside ditch on both sides of South Coral Street to maximize storage volume and eliminate any low points that currently prohibit proper drainage.
- Replace and/or adjust existing storm drains and culverts (SD#9, SD#10, SD#11, SD#12, SD#13) to promote positive drainage and ensure the entire network is working together.

Anticipated Impacts to Flooding

The primary deficiency of the system is the lack of conveyance during prolonged large storm events coinciding with high tides. The high tides prevent water from leaving Clear Lake and being

discharged into the Pacific Ocean. With Clear Lake full, the ditch network on Beacon Street backs up into S 2nd Avenue and S Coral Street before overtopping and flooding the area. This project does not remove any blockage of draining floodwaters or improve conveyance. Instead, it provides additional storage of stormwater during a flood and can help facilitate drainage once stormwater eventually starts draining from Clear Lake.

This project would include constructing additional drainage ditches that measure approximately 2.5-3 ft in depth and 4-5 ft in top width. Doing so would allow water to drain more smoothly and would provide up to 56 gallons of storage per foot of ditch constructed. Constructing 400 ft of new ditch would provide the City with an additional 22,000 gallons of storage. However, as noted earlier, it is estimated there could be upwards of 500,000 gallons of floodwater overflowing the collection system. Therefore, this project would have very little impact in eliminating large-scale flood events.

It should be noted, that while the proposed project would have minimal impacts on flooding during large flood events, additional ditches and culverts can improve drainage of this area during small rain events, reducing the amount and frequency of ponding that occurs in the area. Table 2 shows the anticipated costs to construct the improvements in Coral Street if a contractor was hired to perform the work. Should the City choose to complete much of this work using City personnel, the costs could be significantly reduced.

Table 2 – S Coral Street Ditch Network Improvements					
Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$11,375.00	\$11,375.00
2	Excavate Ditches	3000	CY	\$25.00	\$75,000.00
3	Lower Existing Culverts	1	EA	\$10,000.00	\$10,000.00
4	Install a 15" Diameter Culvert	300	LF	\$150.00	\$45,000.00
Construction Subtotal					\$141,375.00
Construction Contingency (15%)					\$21,206.25
Construction Total					\$162,581.25
Engineering & Permitting (20%)					\$32,516.25
Legal & Admin (3%)					\$4,877.44
Total Cost					\$199,974.94

Project 2: South 2nd Avenue Ditch Extension

One of the first areas where stormwater runoff overtops the existing ditch network is on the south side of the intersection of S 2nd Avenue and S Coral Street. Primarily, the area of concern is the segment of ditch between SD #7 and SD #8 where the northern top of the bank is estimated to be as low as 14.5' in elevation. This low point is well below the top of pipe elevations for SD #5 and 6. This means as the water level rises within the ditch network, it will overflow at this point, leaving a significant portion of the ditch network detention volume unused. The proposed project should look to construct a concrete containment curb or a small levee to raise the top elevation of this ditch to the same elevation as the top of the ditch at the outfall of SD #5. The improvements included in the proposed project include:

- Clean out the ditch between SD #6, 7, and 8
- Build concrete curb wall around the entire section of ditch to approximately 16' on the north side and 16.25' on the south side (hydraulic analysis should determine the exact top of the bank, this is not included in the cost below).

Anticipated Impacts to Flooding

The low-lying area surrounding SD #7 is the first area where stormwater overtops the existing ditch network. Due to the low-lying area, the Beacon Street channel system is unable to utilize a large portion of its detention volume during a storm event. Building up the top of the bank in these areas would allow the channel system to use the full downstream detention volume. This would delay any flood water from overtopping the bank allowing the channel network to fully utilize all available detention. Large storm events would still likely cause some flooding in low-lying areas as the existing channel system likely does not have sufficient volume to detain a large flood. However, the project would be relatively inexpensive and would allow the City to maximize existing infrastructure.

Table 3 – South 2 nd Avenue Ditch Extension					
Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$10,000.00	\$10,000.00
2	Excavate Ditches	300	CY	\$25.00	\$7,500.00
3	Construct Concrete Curb	1	LS	\$25,000.00	\$25,000.00
Construction Subtotal					\$42,500.00
Construction Contingency (15%)					\$6,375.00
Construction Total					\$48,875.00
Engineering & Permitting (20%)					\$9,775.00
Legal & Admin (3%)					\$1,466.25
Total Cost					\$60,116.25

Project 3: South Beacon St./South Second Ave. Ditch Improvements

The next project includes major modifications to the South Beacon Street drainage channel as well as the South Second Avenue roadside ditch. Culverts (SD#2-SD#4) in the South Beacon Street drainage channel would be adjusted so that stormwater can flow freely from the start of the channel to the outfall into Clear Lake. Also, the channel could be widened along the entire length to increase storage volume and alleviate flooding upstream. Culverts (SD#5-SD#8) in the South Second Avenue roadside ditch need to be upsized to allow for more flow capacity. The improvements included in this Project are the following:

- Re-grading the S Beacon Street channel bottom to eliminate any high points that may prohibit drainage.
- Adjust culverts (SD#2-SD#4) to accommodate the re-grading and allow for proper drainage throughout the channel.
- Widen the channel at all possible locations to create more detention capacity.
- Upsize culverts (SD#5-SD#8) in the South Second Avenue roadside ditch to increase flow capacity.

These improvements are anticipated to have the greatest impact on flooding near the intersection of South Coral Street and South Second Avenue, as there is more room within the South Beacon Street right-of-way to expand the channel and provide more detention volume.

Anticipated Impacts to Flooding

Deepening the channel network along S Beacon Street could have a small impact on how quickly flood waters recede during a flooding event. Ultimately, the primary problem in localized flooding is the convergence of large runoff events after storms with high tide events. Deepening the S Beacon

Street channel would provide additional storage capacity in the collection system. Most of the Beacon Street channel is already below the Ordinary High-Water Mark in Clear Lake. Deepening the channel would likely cause year-round ponding water in the channel network (which could create mosquito habitat). Lowering the channel by one foot would provide approximately 37 gallons of additional storage per foot of channel lowering.

Widening the ditch would also increase the detention capacity of the City's collection system. Assuming the S Beacon Street channel network to average 4 ft deep, widening the channel by one foot would provide approximately 30 gallons of storage capacity per foot. If the City chose to both widen and lower the S Beacon Street channel by one foot between Sta. 1+00 and 18+80 (see profile for stations), the City could expect to add approximately 100,000 gallons of storage capacity to the collection system. Should the City widen the channel network by two feet and lower the average channel depth by two feet, the City could potentially expand the storage capacity of the collection system by approximately 150 gallons per foot of channel improvements. If these channel improvements were completed between Sta. 1+00 and 18+80, the City could potentially increase the overall detention capacity of the S Beacon Street channel by approximately 225,000 gallons. While this would not solve the seasonal flooding, it could have a meaningful impact on the overall flood levels.

It should be noted that these figures do not include any modeling of high tides. These figures assume the high tides are preventing stormwater from leaving Clear Lake and the existing S Beacon Street channel network is not tidally influenced. The City should sample and test the waters in the Beacon Street channel network during a flood for salinity. If the S Beacon Street channel network is tidally influenced, then expanding the detention capacity of the channels will only allow for additional seawater to be held in the channel network and will have minimal to no positive impact on water levels at the peak of a flood. However, the expanded capacity of the channels could potentially provide benefits once tides fall and the stormwater begins to drain; potentially reducing the duration of flood events. To determine the full impact of the channel expansion, a hydraulic analysis should be completed.

The final item that should be considered is the upsizing of the culverts on S 2nd Avenue between S Beacon Street and S Coral Street. These culverts are identified in this report as SD #5-8. In reviewing the aerial drone footage during a flood, it appears the flood waters on S Coral Street are up to an approximate 16 ft elevation. However, in the same photo, the water level in the S Beacon Street channel appears to be approximately one foot below the guy wires from the utility pole at the intersection of S 2nd Avenue and S Beacon Street. This would imply a water surface level of 14.5 ft. The 1.5 ft difference in elevation of flood waters is extremely unusual and would imply a potential blockage in one or more of the culverts SD #5-8. Smaller culverts, particularly SD #8 (10" diameter) will have a higher probability of being plugged with debris that has been transported through the ditch network. Once a culvert becomes plugged, the upstream collection system is effectively cut off from the downstream system, which can cause flooding where insufficient detention exists. Upsizing these culverts to a minimum of 24" in diameter will reduce the risk of the culverts being plugged. Additionally, once flood waters begin moving, drainage to the S Beacon Street channel network would be more rapid. Table 3 below shows a cost breakdown of improvements to the S Beacon Street channel network. It assumes a total of 30,000 cubic yards (CY) of material will be removed from the channels. Planning level costs are provided in Table 3 under the assumption the work is completed by a contractor under a public bid with prevailing wage rates.

Table 4 – S Beacon Street Channel Network Improvements					
Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$50,000.00	\$50,000.00
2	Excavate Ditches	30,000	CY	\$15.00	\$450,000.00
3	Lower Existing Culverts	3	EA	\$10,000.00	\$30,000.00
4	Install 24" Diameter Culvert	150	LF	\$350.00	\$52,500.00
5	Install a 30" Diameter Culvert	50	LF	\$450.00	\$22,500.00
Construction Subtotal					\$605,000.00
Construction Contingency (15%)					\$90,750.00
Construction Total					\$695,750.00
Engineering & Permitting (20%)					\$139,150.00
Legal & Admin (3%)					\$20,872.50
Total Cost					\$855,772.50

3.3 Summary of Civil Recommendations

The recommended improvements were broken up into three separate projects. The overall improvements include widening and regrading the S Beacon Street channel to promote positive drainage, create more storage capacity, and adjust existing culvert elevations to accommodate the grading changes. Further modeling and design will be necessary to more accurately estimate the amount of detention required to alleviate flooding in this area. If enough detention cannot be generated with these improvements, it may be necessary to install a stormwater pump to pump excess stormwater into Clear Lake. It should be noted that the first two improvements will only slightly improve the flooding conditions.

A rough cost estimate was put together for the three projects shown in the table below.

Table 5 – Project Cost Estimate Summary

Item	Unit Cost	Project 1	Project 2	Project 3
Construction & Materials	(Estimated)	\$ 140,000	\$ 42,500	\$ 605,000
Contingency	15% of project total	\$ 21,000	\$ 6,375	\$ 90,750
Design & Permitting	20% of project total	\$ 32,500	\$ 10,000	\$ 140,000
Legal & Admin	3% of project total	\$ 5,000	\$ 1,500	\$ 21,000
TOTALS:		\$ 198,500	\$ 60,375	\$ 856,750

*These costs are rough estimates and should not be used as the basis of funding

3.4 Alternative Solutions

Due to the overall scale of the problem facing Rockaway Beach, the two projects described above are not anticipated to eliminate flooding in the study area. Rather, they would remove some of the barriers to drainage the City is currently facing, allowing for flood waters to recede more rapidly. What follows is a list of alternative solutions that would improve the flooding conditions in the area. Some will benefit the City's stormwater management system. These projects are of a much larger scale in general and are not projects able to be undertaken by City Public Works personnel. Before these solutions could be designed, the following would need to be completed:

- 1-Dimensional model of the City's stormwater infrastructure would cost roughly \$25,000 depending on the information provided by the City on the existing stormwater infrastructure, or;
- 2-Dimensional model of the City's stormwater infrastructure costing roughly \$75,000 and includes using a certain HEC-RAS modeling software to model the flooding and analyze how certain improvements would benefit the system.

Alternative 1: Upstream Storage Facility

One option to alleviate flooding in the lower-lying areas of the city is to construct a detention storage facility upstream to intercept and detain flows during large storm events. The detention facility could be in the form of a retention basin or underground detention pipes/chambers. The work involved in constructing these improvements would most likely include land acquisition, design, earthwork, permitting, etc. The detention facility could be bypassed normally but utilized during large flow events. Diverting water into a holding pond would reduce the flood water in town. The challenge with an upstream storage facility is the significant number of regulatory requirements associated with the work. Much of the runoff flowing through the system originates on streams from the coastal range. Diverting water, even on a seasonal basis, could pose risks to aquatic wildlife.

Alternative 2: Pump Station & Reservoir

Another option to alleviate flooding in the area would be to install a pump station in the lower-lying area where flooding is an issue and pump stormwater to either a reservoir or straight to the ocean. Discharging directly to the ocean would require complicated permitting. Discharging to a reservoir would eliminate some of the permitting but could require land acquisition for the reservoir. HBH estimated the approximate volume of flood water by comparing aerial photos from Bill Hassell to a topographic survey from Onion Peak Design. It was estimated the total volume of flood water could be upwards of 500,000 gallons. However, this figure is based primarily on aerial photography from the January 13, 2021 flood. A more thorough hydraulic analysis is needed to size a reservoir.

Alternative 3: Drywells

The third option consists of constructing a series of drywells in the roadway along South Coral Street and South Second Avenue. The roadway would require re-grading to guide stormwater and runoff into drywells. The drywells would provide some drainage but will ultimately serve the purpose of discharging the stormwater below the road surface. Due to high groundwater tables in Rockaway Beach, there would be year-round water in the drywells. However, the intent would be to infiltrate stormwater into the ground below the road surface. A geotechnical investigation/report would need to be completed to determine infiltration rates and seasonal groundwater tables to evaluate whether this project would be feasible. The goal of this alternative would be to manage the existing stormwater within the roadway without having to impact the system upstream or downstream.

Alternative 4: Highway 101 Tidegate

The final solution is a last resort if flooding is still occurring after both smaller projects 1 and 2 above fail to alleviate the flooding around the intersection of South Coral Street and South Second Avenue. This would imply water levels in the S Beacon St channel network are significantly influenced by high tides. In this project, a tide gate would be installed west of Highway 101, towards the end Clear Lake drainage channel. This would prevent tidewaters from influencing the Beacon St ditch network.

The tide gate should be set at an appropriate elevation to prohibit water from backing up into the South Beacon Street drainage channel allowing for more storage to be available during larger storm events. More in-depth modeling will be necessary to achieve a design that would be effective in

eliminating flooding in the area. Should it be found that flood water is in large part coming from high tides, installing a tidegate could negatively impact other areas of the City, so a larger hydraulic analysis would be necessary to determine the feasibility of this project.

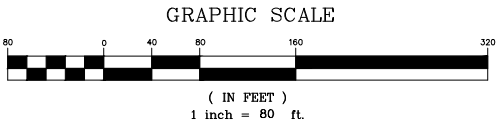
Appendix A - Figures



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STUDY AREA

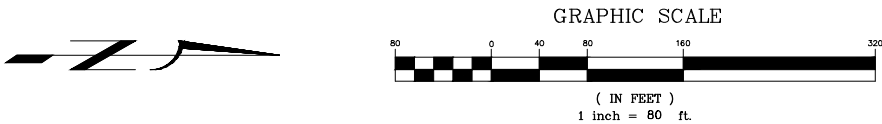
HORIZONTAL SCALE: 1" = 160'

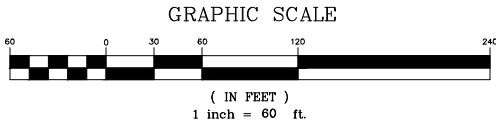


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STUDY AREA

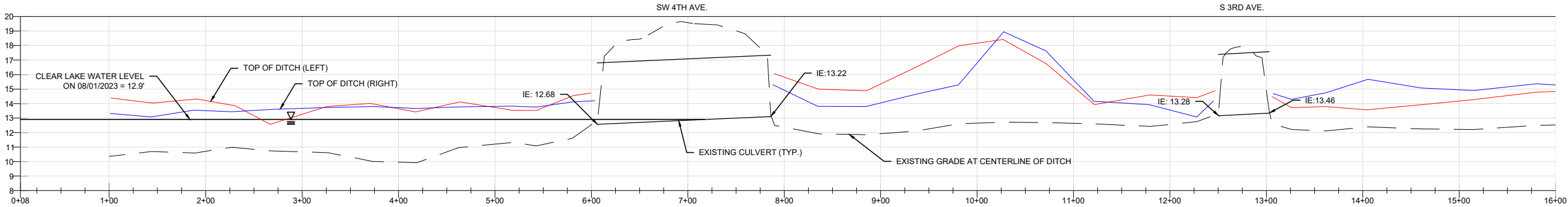
HORIZONTAL SCALE: 1" = 160'





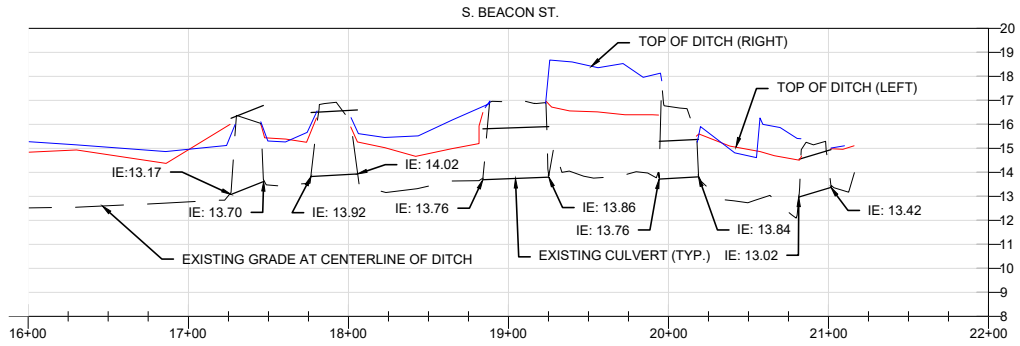
STANDARD PLAN VIEW STA 2+50 TO 21+16

HORIZONTAL SCALE: 1" = 120'



PROFILE VIEW STA 0+08 TO 16+00

HORIZONTAL SCALE: 1" = 120'
VERTICAL SCALE: 1" = 8"



PROFILE VIEW STA 16+00 TO 22+00

HORIZONTAL SCALE: 1" = 120'
VERTICAL SCALE: 1" = 8"

Community Grant Applications 2023-2024

Organization	Requested Amount	Project/Use for Funds	Letter Rcvd	Award Granted
Sea Turtles Forever.org	\$ 20,000.00	Beach filtration	✓	0
Meals for Seniors, Inc.	\$ 10,000.00	Food procurement & specialized containers for delivery	✓	\$ 10,000.00
Friends of the Rockaway Beach Library	\$ 8,200.36	Chair reupolstery; refinish deck balusters; move flagpole	✓	\$ 8,200.36
Rockaway Beach Volunteers	\$ 2,000.00	Purchase of t-shirts, sweatshirts, hats and equipment for core volunteers	✓	\$ 2,000.00
Rockaway Beach Writers Rendezvous	\$ 5,000.00	Rockaway Writers Rendezvous	✓	\$ 5,000.00
Brittney Bakes	\$ 7,000.00	Expansion of space and equipment to provide classes for kids	✓	0
Friends of the Rockaway Beach Library	\$ 5,577.50	Mailing project and updated flagpole estimate	✓	0
Tillamook County Developmental Disability Program	\$ 1,000.00	Program picnic - food, supplies, games and raffle prizes.	✓	\$ 1,000.00
Fulcrum Community Resources (for the benefit of North Coast Communities for Watershed Protection)	\$ 4,567.50	Speaker Series: Safeguarding and Restoring Drinking Watersheds, January-Mar 2024	✓	\$ 4,567.50
Friends of the Rockaway Beach Library	\$ 2,626.50	Updated flagpole with installation	✓	\$ 2,626.50
Friends of the Rockaway Beach Library	\$ 2,951.00	Bulk Mailing for non-profit fundraising	✓	\$ 2,951.00
Tillamook County Charities DBA Hope Chest Too Thrift Shop	\$ 20,000.00	Retail Display cases, stands & shelving	✓	
Meals for Seniors, Inc.	\$ 8,000.00	Purchase food for program	✓	
Rockaway Beach Chamber of Commerce	\$ 9,700.00	Advertising	✓	
Rockaway Beach Chamber of Commerce	\$ 1,600.00	Kitefliers lodging and meals	✓	
Rockaway Beach Chamber of Commerce	\$ 4,148.00	Thursday Market	✓	
Rockaway Lions Club	\$ 20,000.00	New handicap ramp	✓	

Appropriated	\$ 60,000.00
Awarded	\$ 36,345.36
Remaining	\$ 23,654.64

Awarded \$ 36,345.36
 Remaining to Fund \$ 23,654.64
 New Applications Total \$ 63,448.00
 Difference \$ (39,793.36)

Rockaway Beach Chamber of Commerce	\$ 5,000.00	David's Chair*	*Note: see attached email
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From: Jeff Kallevig <Jeffk@davidschair.org>

Sent: Monday, March 4, 2024 4:10 PM

To: City Manager <citymanager@corb.us>

Subject: Re: David's Chair

Luke,

Thank you for all your work to help David's Chair provide access for those who need it in Rockaway Beach.

As you and I have discussed, DC has had conversations with different groups in the community and county, as well as talking with you about partnering with the city. We will continue to engage in these relationships and value our connection with community groups/members who are working to create accessibility. However, at present we would like to partner with the city to bring a track chair to Rockaway Beach. Being a budgeted item with the city is more stable than a grant funded arrangement, and we prefer that.

The mission of David's Chair is to provide access to the outdoors for those with mobility challenges, and we are so grateful to you, and the community of Rockaway Beach, for partnering with us. Thank you.

Jeff Kallevig
Operations Manager, NW Oregon
David's Chair OMS
www.davidschair.org
Cell (503)320-3127

David's Chair relies on your donations to keep Tracking
[Click to Donate](#)



Rockaway Beach Community Grant Application

276 S Hwy 101 | PO Box 5 Rockaway Beach OR 97136 | Ph. (503) 374-1752 | www.corb.us



The City of Rockaway Beach may provide community grants to non-profit entities and organizations that serve the Rockaway Beach community. Community entities and organizations that serve the Rockaway beach community, but are not designated non-profits, will need to meet at least one of the following criteria to be eligible for a grant:

- Provides assistance for essential utilities, food, medical needs, clothing or shelter.
- Provides educational or recreational opportunities for children or seniors.
- Generates/supports economic activities in Rockaway Beach.

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- The requesting organization's history of success and fulfilment of previous grant obligations.
- The organizational and financial stability of the requesting organization.
- The number and types of community members served by the request.
- The ability to measure and track effectiveness of the project or service.
- Grant funds will not be used for travel, budget deficits or for routine operating expenses.

Please type or print clearly:

1. Organization: Tillamook County Charities DBA Hope Chest Too Thrift Shop
2. Non-Profit #: 93- 1261974
3. Mailing Address: P.O. Box 204, Rockaway Beach, Oregon 97136
4. Telephone No.: Store: 503-355-3333 Contact person # [REDACTED]
5. Email: [REDACTED]
6. Contact Person: Terry A Walhood
7. Requested Amount: \$20,000
8. Project/Use for funds: Retail Display cases, stands & shelving
9. Attach a letter explaining how the funds will be used, how the evaluation criteria will be met, and any other information relevant to the request and Community Grant Policy guidelines.

Return completed applications and letters to one of the following:

- 1) CityHall@Corb.us
- 2) City of Rockaway Beach
Community Grants
276 S Hwy 101, PO Box 5
Rockaway Beach OR 97136

For additional information please contact the City Hall at CityHall@corb.us or by calling 503-374-1752.

City of Rockaway Beach

Policy: Community Grant Criteria

Number: CG2019

Effective Date: TBD

Approval: City Council

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City of Rockaway Beach

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- ❖ Create a spreadsheet of all the community grant requests received.

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- ❖ Send a letter to the entities confirming grant amount awarded.
- ❖ Send a letter of regret to entities that were not chosen to receive grants.

Community Grant Applicant

- ❖ Submit a Community Grant application prior to the deadline along with a letter supporting the request. The letter should include how the funds will be used, including the benefit to citizens, number and types (children, seniors etc.) of community members served, positive impacts to the community and any other information relevant to the request. Each evaluation criteria should be addressed for the application to be consider complete.
- ❖ Provide a letter to the City of Rockaway Beach upon completion of the project/or fiscal year end detailing how the funds were used. This shall include a ledger of expenses and including recipes for all grant expenditures.
- ❖ Attend a City Council meeting and present how the money was spent, and how it benefitted the community.

I am requesting \$20,000 to help us add retail displays and replace some that are badly worn and weakened and those we are losing.

Our store has been sold and we are going to have to move to another location and many of our displays will have to be left due to rules of realty. All of the wood shelving around the perimeter that our garments are hanging on will need to be left. The kitchen cabinets we have been using to display our merchandise in will need to remain also.

All of our displays, shelving, cabinets have all been donated since our opening in Rockaway February 13, 2004. We did purchase the cash register counter. The large cupboards and shelving units in the linen/book room we anchored to the wall to protect our customers and volunteers should a disaster happen. These are needing to be left because they are attached to the wall.

This is limiting us to very few display fixtures. We need more garment racks to accommodate our clothing merchandise. We need standing cabinets for the linens, books, kitchen items to hold coffee pots, toasters, microwaves etc.

I ask you to please consider us for this grant as it would help us greatly to be able to re-open the Hope Chest Thrift Shop Too so we may continue our mission helping so many in our community. Thank you.

Sincerely,

Terry A Walhood,
President, Hope Chest Thrift Shop Charity

My name is Terry Walhood and I am president of the Non-Profit Tillamook County Charities, doing business under the name: Hope Chest Thrift Shops. We are all volunteers and all of our merchandise is donated. We donate all of our proceeds back to other Non-Profits in Tillamook County each month.

The following is a list of Non-Profits we donate to each month:

HOSPICE, FAITH IN ACTION (this is a respite center that allows Care givers a day they may bring their patients/loved ones for a day of care so they may have some time for themselves for a modest fee of \$28.00 for six hours). MEALS FOR SENIORS in Rockaway Beach, Oregon, NORTH COUNTY FOOD BANK, 1st CHRISTIAN CHURCH (they serve the homeless, once or twice a week.) NEHALEM METHODIST CHURCH and their FOOD PANTRY (that serve seniors and those in need). We are donating to the MIDDLE SCHOOL and HIGH SCHOOL's CLOSET, TIDES OF CHANGE. We serve others when they request help.

We are also listed with Fire Stations in nearby cities, Police Departments, and the Red Cross to help those when they have lost their homes or because of emergencies must leave their homes and need clothing, or blankets, pots and pans, coffee makers, toasters etc. to help them at that time. They may call me on a 24/7 basis for either store. We have a store in Nehalem/Manzanita area, and one in Rockaway Beach, Oregon.

It is our store in Rockaway Beach that we received is up for sale and has a pending sale at this time. We cannot afford to purchase the building so are planning on moving into another building as one becomes available so we may continue our mission.

Our Mission is: The primary purpose of the Hope Chest Thrift Shops shall be to support Charities in Tillamook County, Oregon.

This charity was begun in 1998, and in 1999 they were able to make a donation of \$1,000.00 To Hospice. Since that time, in December 2022 we had donated back to the county Non-Profits Over \$2,049,000.00. We are an important resource in North Tillamook County.

In February, 2023 there was a large article written in the Headlight Herald, The Pioneer and the North Coast Citizen about our achievements. In 2006 Philanthropist Gerry Frank named us the Number One Volunteer Charity in Oregon.

Rockaway Beach Community Grant Application

276 S Hwy 101 | PO Box 5 Rockaway Beach OR 97136 | Ph. (503) 374-1752 | www.corb.us

REC'D FEB 29 14 9:03AM



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Please type or print clearly:

1. Organization: MEALS FOR SENIORS, INC.
2. Non-Profit #: 90-0097197
3. Mailing Address: PO Box 852 Rockaway Beach, OR 97136
4. Telephone No.: 503-317-8967
5. Email: mealsforseniorsinc@gmail.com
6. Contact Person: Theresa Bruneau, President
7. Requested Amount: \$8,000
8. Project/Use for funds: Purchase food for our program
9. Attach a letter explaining how the funds will be used, how the evaluation criteria will be met, and any other information relevant to the request and Community Grant Policy guidelines.

Return completed applications and letters to one of the following:

1) CityHall@Corb.us

2) City of Rockaway Beach
Community Grants
276 S Hwy 101, PO Box 5
Rockaway Beach OR 97136

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City of Rockaway Beach

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Number: CG2019

Effective Date: TBD

Approval: City Council

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- ❖ Provide a letter to the City of Rockaway Beach upon completion of the project/or fiscal year end detailing how the funds were used. This shall include a ledger of expenses and including recipes for all grant expenditures.
- ❖ Attend a City Council meeting and present how the money was spent, and how it benefitted the community.

"Our mission is to enable the senior citizens of North Tillamook County to continue living independently in their own homes by providing access to nutritious meals and social occasions."



*Meals for Seniors, Inc.
P.O. Box No. 852
Rockaway Beach, Oregon 97136
503-317-8967*

Tax ID Number 90-0097197

February 29, 2024

Mayor Charles McNeilly and Members of the Council
Mr. Luke Shepard, City Manager
City of Rockaway Beach
P.O. Box 5
Rockaway Beach, Oregon 97136

Dear Mayor McNeilly, Council Members and Mr. Shepard:

On behalf of Theresa Bruneau, President, and the Board of Directors of Meals for Seniors, Inc. I am pleased to submit an application for funding through the *2024 Rockaway Beach Community Grant Program*. This application is in the amount of \$8,000 and would be used to purchase food for our program.

In 2023 we prepared 13,155 meals for senior citizens. To meet these demands for our services, our 2024 budget for the purchase of food is \$26,000 and should \$8,000 be awarded, these funds would assist in the purchase of food.

We do receive donations of food from local hatcheries and fishermen/women, Tillamook Fred Meyer, local farmers, and in the summer from gardeners, and gleaners. However, because of the sheer number of meals we prepare, we must purchase a significant amount of our food. We are a member agency of the Tillamook Regional Food Bank which is a key source of food for us. We purchase large quantities of food from Costco and US CHEF'STORE, both in Warrenton. The on-going increase in food costs, and with higher than normal inflation, has a significant impact on us.

We believe Meals for Seniors, Inc. meets the following **Program Criteria:**

- **Provides assistance for essential utilities, food, medical needs, clothing or shelter.**

Food

Meals for Seniors, Inc. provides food for senior citizens with the vast majority of them on fixed incomes. While we do serve meals on-site in our rented dining facility, the majority of the meals we cook are delivered to fragile homebound seniors. We prepare freshly cooked, hot and nutritious meals three days a week, 52 weeks a year. For the homebound seniors, we provide meals and snacks for six days of the week.

In 2023 we prepared 13,155 meals, of which 7,964 were delivered to homebound seniors and 5,191 meals were served in our dining hall. Our volunteers gave 5,640 hours of their personal time to the community to fulfill our mission and our volunteer drivers logged in 2,400 miles with their own automobiles to get meals to the door of our homebound seniors.

Our meals are well balanced and nutritious. In particular, our seniors relish having meals with fish as the main course and in 2023 we began looking for ways to increase the amount of fish we cooked. In the first five months of 2023 about 11% of our meals had fish as the main course. We developed a relationship with a local fishing company and the owners began donating fresh caught fish. From June through December when they began donating fish we were able to increase our fish related meals to 23%, a significant increase over the initial five months of 2023.

Having high quality fresh food, with significant amounts of proteins and other nutrients is crucial to us. We value having fresh fish but this is oftentimes out of our reach financially. We post our monthly menu on our website and social media and the days we are able to provide fresh fish we always see an increase in the number of seniors who come to our dining facility which also provides for more social interaction, which is crucial to the elderly.

We are the only community based, Oregon Health Authority approved commercial kitchen in this area. With a commercial sized generator, that we were able to purchase through grants as part of our kitchen re-model, and with our group of long-time and well-trained volunteers, we are available to assist the broader community in case of a community-wide emergency or disaster.

Medical Needs

In partnership with the Tillamook County Community Health Center we sponsor and advertise a Flu/ COVID vaccine clinic in the Fall; most recently on October 18, 2023. These are open to the public beginning at 9:00 am and are held in our dining room, on a day in which we also serve meals.

We provide flyers for health assistance such as for Medicare and Medicaid, flyers for fitness and access to COVID-19 vaccinations, etc.

We have a close working relationship with Tillamook Adventist Health Social Services Department where they refer patients to us who may need meals during rehabilitation, after surgery, etc. and we are then able to deliver food and do welfare checks.

Essential Utilities/Clothing

Since the Fall of 2021, we are also providing utility, clothing and holiday assistance to families who might otherwise “fall through the cracks”. In addition to our services to senior citizens, we maintain a completely separate Family Fund which raises monies to assist families during the holiday season and assist with electricity and water utility bills to avoid shut off at other times during the year. The Family Fund is funded solely through separate donations or grants, but because we are able to put it under the non-profit umbrella of Meals for Seniors, Inc. our donors are able to receive tax donations.

Electricity and water utilities notify us when they see customers with serious need; we review the need and provide help in order to avoid utility shutoff. In December, 2023 alone, we were able to assist six families who were in critical need and are helping others throughout the year.

In 2023 once again, we worked with Tillamook County CARES, in conjunction with the Tillamook County Ecumenical Council who had already vetted families. On November 16th we selected 15 families with a total of 61 children ranging in age from two months to 18 years. We spoke with each head of household regarding their needs and their outpouring of gratitude was very humbling.

We shopped on Black Friday after Thanksgiving and purchased clothing, shoes, toys and bedding and three bicycles. Each family received a food basket which included ham or turkey, potatoes, vegetables, rolls, butter, fruit, milk and a Fred Meyer Gift Card from \$50 to \$100. These were all then delivered by our board members and our volunteers.

- **Provides educational or recreational opportunities for children or seniors.**

Having open dining room service provides critical socialization for our senior citizens – both among themselves and interaction with our volunteers. We are open Monday, Wednesday and Friday, 52 weeks of the year and seniors join us for about two hours each of those days, or close to 6 hours a week.

We partner with the Neah-Kah-Nie School District to have two special needs students from the high school work in our dining room, helping to build a resume toward employment. They have obtained their Oregon Food Handler's Card. One of these students has now obtained part-time work in the food industry, with the promise of a full-time job upon graduation this Spring. We have an additional high school student who is volunteering in our kitchen with food preparation and is obtaining high school credit for volunteer work.

Throughout the year we strive to provide more social/recreational activities for our seniors. A good example is the annual Christmas party we sponsor for our seniors. In addition to a special meal, we provide musical entertainment, a visit from Santa and Mrs. Claus and Christmas baskets. Last December we put together 120 gift baskets for senior citizens (which were also delivered to our home bound seniors) that included salmon we smoked ourselves, cheese donated from the Tillamook Creamery, fruit and baked goods.

- **Generates/supports economic activity in Rockaway Beach**

St. Mary by the Sea Church is the only facility in Rockaway Beach that has a commercially approved kitchen with adjacent dining room. In addition to hosting our meals, we use these facilities to host our fundraisers each year (in 2023 this included a sold-out prime rib dinner and our French Toast Breakfasts). In addition, we host a free community-wide Thanksgiving Dinner. The five French Toast Breakfasts are held on holiday weekends and are legendary for attracting second homeowners and visitors, thus helping to support the community economically. In 2023, we had 266 people attend our July 4th weekend breakfast. Also, in the summer we sponsor a free community wide Ice Cream Social.

Since 2003 we have continuously provided a part-time job, with benefits for one employee.

We are also pleased to address the **Evaluation Considerations** by the City:

- **The requesting organization's history of success.**

Meals for Seniors, Inc. has been in business continuously in Rockaway Beach as a registered non-profit for 21 years, working in the same facility since 2003. We provide services 52

weeks of the year. The need for our services increases each year. In 2003 we served 3,387 meals and in 2023 we served 13,155 meals. We have prepared and served over 208,000 meals since we began.

- **The organizational and financial stability of the requesting organization.**

In 2003, Meals for Seniors, Inc. was registered as a Federal 501 (c) (3) corporation. We have a 13-member board of directors. Bob Dempster, a founder of Meals for Seniors, Inc. has been on the board since its inception. He has just retired from the Board as an active member, but retains a position as Honorary Board Member. Board members not only serve on the Board but are also active in all aspects of managing and operating the organization – from managing our coin canister fundraising project to supervising volunteer drivers, to managing the kitchen operations, to fundraising, to managing our finances and beyond.

Meals for Seniors, Inc. derives its revenues from 1.) donations from those who partake in meals, 2.) donations from individuals, businesses, and the community at large, and 3.) grants and 4.) our own fundraising activities. We do not receive permanent state, national or federal agency funding, nor are we affiliated with any state or national organization. We believe a diversified income strategy serves us well over time, and to date, that strategy has worked. Our 2024 budget is \$126,508.

In addition to these metrics we have a number of financial metrics that we measure on a monthly basis. Since our inception we contracted with Marilyn Phegley, CPA, PC to review our financials on an annual basis, manage our payroll, prepare taxes, and report to the State or Oregon on our corporation and non-profit status. Upon her retirement we continue those same services with Weitman & Simpson, LLC in Tillamook.

- **The number and types of community members served by the request.**

Meals for Seniors, Inc. serves senior citizens, including those who are active enough to come to our dining facility to partake of meals and visit with their friends and neighbors. A key component of our services is to deliver meals to our most vulnerable home bound senior citizens. Geographically, we serve senior citizens from Nehalem to Garibaldi, while the majority are within Rockaway Beach. No one is ever turned away. We keep our statistics by the number of meals served each month, as our service population shifts from time to time. In 2023 we served 13,155 meals. In January, 2024 we prepared 756 meals. Also, as previously mentioned, our Family Fund provides help to families.

- **The ability to measure and track the effectiveness of the project or service.**

On a monthly basis the Treasurer reports to the Board the following information:

Total number of meals prepared.	Total
number of meals delivered to the homebound.	
Total number of meals served in the dining room or picked up.	
The number of volunteer hours by volunteers.	
The number of volunteer hours provided by the Board of Directors.	
The number of miles driven by our volunteer drivers.	

On a periodic basis we conduct a *Customer Satisfaction Survey*, where we ask our seniors the following questions:

What are your three favorite entrees?

What is your least favorite entrée?

What items would you like to see more of?

What items would you like to see less of?

What town do you live in?

Additional comments.

We have not yet conducted this survey in 2024, but plan to do so.

- **Community grant funds will not be used for travel, budget deficits or for routine operating expenses.**

We commit that any granted funds will not be used for travel, budget deficits or routine operating expenses, such as rent, insurance, etc. Funds would be used to purchase food.

Thank you for the opportunity to apply for these Community Support funds and we would be happy to provide additional information. We commit to providing a final grant report with accompanying receipts, as well as appearing before the City Council.

Sincerely,

A handwritten signature in black ink that reads "John S. Garcia". The signature is fluid and cursive, with the first name "John" being the most prominent part.

John Garcia, Vice-President

Rockaway Beach Community Grant Application

276 S Hwy 101 | PO Box 5 Rockaway Beach OR 97136 | Ph. (503) 374-1752 | www.corb.us



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Please type or print clearly:

1. Organization: _____
2. Non-Profit #: _____
3. Mailing Address: _____
4. Telephone No.: _____
5. Email: _____
6. Contact Person: _____
7. Requested Amount: _____
8. Project/Use for funds: _____
9. Attach a letter explaining how the funds will be used, how the evaluation criteria will be met, and any other information relevant to the request and Community Grant Policy guidelines.

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City of Rockaway Beach

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Effective Date: TBD

Approval: City Council

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- ❖ Provide a letter to the City of Rockaway Beach upon completion of the project/or fiscal year end detailing how the funds were used. This shall include a ledger of expenses and including recipes for all grant expenditures.
- ❖ Attend a City Council meeting and present how the money was spent, and how it benefitted the community.

Rockaway Beach Community Grant Application

276 S Hwy 101 | PO Box 5 Rockaway Beach OR 97136 | Ph. (503) 374-1752 | www.corb.us



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Please type or print clearly:

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2. Non-Profit #: _____
3. Mailing Address: _____
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6. Contact Person: _____
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City of Rockaway Beach

Policy: Community Grant Criteria

Number: CG2019

Effective Date: TBD

Approval: City Council

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City of Rockaway Beach

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Please type or print clearly:

1. Organization: Rockaway Lions Club
2. Non-Profit #: 93-6030797
3. Mailing Address: PO Box 511
4. Telephone No.: [REDACTED]
5. Email: [REDACTED]
6. Contact Person: Don Hembert
7. Requested Amount: 20,000.00
8. Project/Use for funds: New Handicap ramp
9. Attach a letter explaining how the funds will be used, how the evaluation criteria will be met, and any other information relevant to the request and Community Grant Policy guidelines.

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3/5/24

RE: Rockaway Beach Community Grant Application

Please consider the Rockaway Beach Lions Club for your grant in the requested amount of \$20,000.

These funds will be used to install a handicapped ramp at the front door of the Clubhouse. Currently the building is not handicapped accessible and installation of a ramp would remedy this.

The Lions Club building is used for many community events besides club meetings. Every Saturday night Bingo is held there, and it is hard for handicapped persons to access the building. Other events held at the Lions Club are various community dinners, SOLVE beach cleanup, as well as use by other community organizations for their events and meetings.

Thank you for your consideration.



Penny Cole
Rockaway Beach Lions Club Treasurer

Rockaway Beach Community Grant Application

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March 13, 2024

Rockaway Beach City Council Workshop



*Figures suggested at our February 2024 City Council Workshop

OPTION A – Approximately 20% of dwelling units allowed as STRs]: 420 licenses

OPTION B – First suggestion, proposed by McNeilly]: 450 licenses

OPTION C – Proposed by Cheek]: 475 licenses

OPTION D – Proposed by McGinnis]: 487 licenses

OPTION E – Current number of licensed STRs]: 497 licenses

**OPTION F – Proposed by Franken, current number of licensed STRs, plus 1%]:
the maximum limit on the number of STR licenses issued shall be equal to the
current number of STRs (497) plus an additional 1% of total dwellings, or 518.**

**OPTION G – Approximately 25% of dwelling units allowed as STRs]: a total of 530
licenses**

As of 3/13/24, City has issued 515 STR Licenses with 1 pending



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5

Rockaway Beach, OR 97136

503.374.1752

STAFF REPORT

Date: March 6, 2024
To: City Council
From: Luke Shepard, City Manager
Subject: **STR Cap Options**

Prior to consideration of Resolution 2024-08, the City Council must make a motion to determine the cap amount that is specified in Section 1. Below for discussion and consideration are options that were proposed by some members of the Council during the February 14, 2024 Workshop discussion.

The Council may discuss options and come to consensus in the Workshop. A motion to specify the wording of the cap will be made in the Regular Session prior to consideration of the Resolution.

DRAFT TEXT OF RESOLUTION NO. 2024-08

A RESOLUTION ESTABLISHING LIMITS (CAP) ON THE NUMBER OF SHORT-TERM RENTAL (STR) LICENSES THAT MAY BE ISSUED

WHEREAS, the City of Rockaway Beach regulates the licensing and operation of STRs through the City of Rockaway Beach Code of Ordinances (Code) Chapter 113; and

WHEREAS, the City Council adopted amendments to Code Section 113.02 by Ordinance 2024-01 on February 14, 2024, authorizing, among other things, the City Council to establish by Resolution limitations on the total number of STR licenses that can be issued; and

WHEREAS, the Council wishes to exercise the authority granted in Code Section 113.02 and set limits on the total number of STR licenses that can be issued at any one time; and

WHEREAS, the Council wishes to review the cap on an annual basis each October beginning October 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1.

[OPTION A – Approximately 20% of dwelling units allowed as STRs]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 420 licenses will be available at any one time.

[OPTION B – First suggestion, proposed by McNeilly]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 450 licenses will be available at any one time.

[OPTION C – Proposed by Cheek]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 475 licenses will be available at any one time.

[OPTION D – Proposed by McGinnis]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 482 [or 487] licenses will be available at any one time.

[OPTION E – Current number of licensed STRs]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 497 licenses will be available at any one time.

[OPTION F – Proposed by Franken, current number of licensed STRs, plus 1%]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, the maximum limit on the number of STR licenses issued shall be equal to the current number of STRs (497) plus an additional 1% of total dwellings, or 518.

[OPTION G – Approximately 25% of dwelling units allowed as STRs]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 530 licenses will be available at any one time.

Section 2. Except for licenses that may be granted to owners under City of Rockaway Beach Code of Ordinances §113.02(F) or §113.02(H), the City will not issue more licenses than the total number of licenses established by the City Council.

Section 3. The City Council shall review the license cap on an annual basis each October beginning October 2025.

Section 4. This Resolution shall be effective March 15, 2024.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13th DAY OF MARCH 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

	2104	Dwelling Units
410	19.5%	# of STR Business Licenses June 30, 2023
420	20.0%	One in five
425	20.2%	
430	20.4%	
435	20.7%	
440	20.9%	
445	21.2%	
450	21.4%	
455	21.6%	
460	21.9%	
463	22.0%	
466	22.1%	
470	22.3%	
478	22.7%	
480	22.8%	
482	22.9%	
490	23.3%	
497	23.6%	# of STR Business Licenses
500	23.8%	
508	24.1%	# of STR Business Licenses plus pipelines
510	24.2%	
520	24.7%	
530	25.2%	One in four

**CITY OF ROCKAWAY BEACH, OREGON
ORDINANCE NO. 2024-03**

**AN ORDINANCE AMENDING THE ROCKAWAY BEACH CODE OF ORDINANCES,
CHAPTER 91, SECTION 91.01 FEEDING AND KEEPING OF WILD ANIMALS**

RECITALS:

1. Rockaway Beach Code, Section 91.01 must be amended to update references to Oregon Revised Statutes (ORS); and
2. ORS 496.004(8) provides that “Fur-bearing mammal” means beaver, bobcat, fisher, marten, mink, muskrat, otter, raccoon, red fox and gray fox; and
3. ORS 496.004(9) provides that “Game mammal” means antelope, black bear, cougar, deer, elk, moose, mountain goat, mountain sheep, silver gray squirrel and gray wolf as a special status mammal defined by commission rule; and
4. ORS 609.205 defines “exotic animal”.

Now, therefore, the City of Rockaway Beach ordains as follows:

Section 1. The City of Rockaway Beach Code of Ordinances, **Section 91.01** is hereby amended to read as follows, as presented in attached Exhibit A (underline/strikeout version) and Exhibit B (clean version):

§ 91.01 FEEDING AND KEEPING OF WILD ANIMALS.

- (A) No person shall intentionally feed or keep fur-bearing mammals as defined in ORS 496.004, which includes beaver, bobcat, fisher, marten, mink, muskrat, otter, raccoon, red fox and gray fox, on either public or private property.
- (B) No person shall intentionally feed or keep game mammals as defined in ORS 496.004, which includes antelope, black bear, cougar, deer, elk, moose, mountain goat, mountain sheep, silver gray squirrel and gray wolf, on either public or private property.
- (C) No person shall intentionally feed or keep exotic animals as defined in ORS 609.205.

Section 2. Severability Clause. A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section or part of this ordinance shall not affect the validity of the remaining parts to this ordinance.

Section 3. Effective Date. This ordinance shall become effective 30 days after its adoption by the City Council and approval by the Mayor.

1st reading by the Rockaway Beach City Council _____.
2nd reading by the Rockaway Beach City Council _____.

Adopted and Approved by the Rockaway Beach City Council_____.

Charles McNeilly, Mayor

City Council	Aye/Nay
Mary McGinnis	/
Tom Martine	/
Kristine Hayes	/
Alesia Franken	/
Penny Cheek	/

Attest:

Melissa Thompson, City Recorder

WILD LIFE

§ 91.01 FEEDING AND KEEPING OF WILD ANIMALS.

(A) —No person shall intentionally feed or keep ~~wildlife-fur-bearing mammals~~ as defined in ~~O.R.S. 496.004 and O.R.S. 609.205~~, which includes beaver, bobcat, fisher, marten, mink, muskrat, otter, raccoon, red fox and gray fox, on either public or private property.

(B) No person shall intentionally feed or keep game mammals as defined in ORS 496.004, which includes antelope, black bear, cougar, deer, elk, moose, mountain goat, mountain sheep, silver gray squirrel and gray wolf, on either public or private property.

(C) No person shall intentionally feed or keep exotic animals as defined in ORS 609.205.

(Prior Code, Ord. 2000-359, passed 4-1-2000) Penalty, see § 91.99

WILD LIFE

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- (C) No person shall intentionally feed or keep exotic animals as defined in ORS 609.205.