

City of Rockaway Beach Forest Stewardship Plan Advisory Committee (FSPAC) Meeting Minutes



Date: Thursday, August 21, 2025

Time: 2:00 P.M.

- 1. CALL TO ORDER** – Charles McNeilly, Mayor
Mayor McNeilly called the meeting to order at 2:00 p.m.

- 2. ROLL CALL**

Committee Members Present: Sandra Johnson, Jason Maxfield, Lydia Hess, Darlene Johnson, Nancy Lanyon

Council Members Present: Charles McNeilly, Mayor; Kiley Konruff, City Council Liaison; and Mary McGinnis (Guest)

Staff Present: Luke Shepard, City Manager; Mary Mertz, Public Works Director; and Melissa Thompson, City Recorder

Consultant Present: Daniel Wear, Sustainable Northwest

- 3. APPROVAL OF MINUTES** – None Scheduled

- 4. PUBLIC COMMENT**

- None

- 5. NEW BUSINESS**

- a. Introductions**

- At the invitation of McNeilly, participants introduced themselves and commented on their motivation to join the committee.

- b. Election of Committee Chair**

Motion by Maxfield to appoint Sandra Johnson as Chair of the Forest Stewardship Plan Advisory Committee. Johnson noted she had served as Chair of the Source Water Protection Plan Development Advisory Committee and declined the nomination to allow someone else the opportunity.

Motion by Hess, seconded by Sandra Johnson, to appoint Jason Maxfield as Chair of the Forest Stewardship Plan Advisory Committee.

- Members commented in support of Maxfield.

Motion carried by the following vote:

Yes: 5 (S. Johnson, Maxfield, Hess, D. Johnson, Lanyon)

No: 0

- c. What is a Forest Stewardship Plan? – Daniel Wear, Sustainable Northwest**
- d. Outlining a Community Vision for the Jetty Creek Watershed**
- e. Identifying Vision Aligned Goals**

- Daniel Wear, Sustainable Northwest, introduced guest Morgan deMoll, North Coast Land Conservancy
- Wear gave a presentation on agenda items “c” through “e”.
- Wear confirmed that the current property owner’s specific timber harvest data could not be shared.
- Wear confirmed that other timber companies have easements for access roads.
- McNeilly shared that Stimson Lumber typically operates on a 45-year cycle, and it will likely be 25 years before another harvest.
- Wear led the committee through an exercise making notes on poster boards to work toward defining a vision for the watershed.
- Participants reviewed and discussed possible overarching vision goals including water availability, water quality, affordability, and community/economic benefit.
- Wear and deMoll answered questions about the watershed and general forest management practices.
- Goal discussion identified vision to have reliable, high quality drinking water with resilient forest to serve water quality needs now and into the future.
- Summary of goals and objectives:
 - provide reliable quantities of drinking water or increase water availability for production
 - minimize required treatment or cost of water delivery to end user (will assess whether this is realistic to include)
 - utilize forest as resource for community to engage with
 - establish a resilient forest structure into the future through forest stewardship activities (including fire resilience)

f. Next Steps

Wear will share goals and objectives with the forester, and he will start drafting a plan.
Wear will coordinate with staff to schedule the next meeting.

g. Site Visit Guidelines

- Shepard spoke about the watershed tour on August 22, 2025 and provided the committee with guidelines to ensure compliance with Public Meetings Law.

h. Committee Comments

- Committee members expressed thanks and appreciation to Wear and looked forward to the on-site inspection of the watershed.

6. ADJOURNMENT

Motion by S. Johnson, seconded by Hess, to adjourn the meeting at 4:15 p.m.

Motion carried by the following vote:

Yes: 5 (S. Johnson, Maxfield, Hess, D. Johnson, Lanyon)

No: 0

MINUTES APPROVED THE
17TH DAY OF OCTOBER 2025



Jason Maxfield, Chair

ATTEST



Melissa Thompson, City Recorder