

# City of Rockaway Beach Forest Stewardship Plan Advisory Committee (FSPAC) Meeting Minutes



**Date:** Friday, November 13, 2025

**Time:** 2:00 P.M.

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**1. CALL TO ORDER** – Jason Maxfield, Chair

Maxfield called the meeting to order at 2:00 p.m.

**2. ROLL CALL**

**Committee Members Present:** Sandra Johnson, Jason Maxfield, Lydia Hess, Nancy Lanyon

**Excused:** Darlene Johnson; and Charles McNeilly, Mayor

**Council Members Present:** Mary McGinnis, Councilor (guest)

**Staff Present:** Luke Shepard, City Manager; Mary Mertz, Public Works Director; and Melissa Thompson, City Recorder

**Consultants Present (remote):** Daniel Wear, Sustainable Northwest; Ben Hayes and Brandy Saffell, Springboard Forestry

**3. APPROVAL OF MINUTES** – October 17, 2025 Meeting Minutes

Start time: 2:01 p.m.

**Motion** by Hess, seconded by S. Johnson, to approve the October 17, 2025 meeting minutes as presented.

**Motion carried** by the following vote:

Yes: 4 (Hess, S. Johnson, Lanyon, Maxfield)

No: 0

**4. PUBLIC COMMENT**

- None

**5. NEW BUSINESS**

Start time: 2:02 p.m.

**a. Review of Forest Stewardship Plan Timeline** – Daniel Wear, Sustainable Northwest

- Wear shared a presentation providing a timeline overview of the Forest Stewardship Plan, the meeting agenda, and how to provide feedback on the draft plan.

**b. Confirm Goals and Purpose** – Ben Hayes & Brandy Saffell, Springboard Forestry Staff

- Hayes and Saffell shared a presentation, reviewing the changes made to goals and purposes based on the feedback in the previous committee meeting.
- May adjust language in goal 2 to clarify no commercial harvest policy.
- Comment regarding possible consideration of hunting in goal 3.
- Suggestions made to adjust language in goal 5.

**c. Confirm Policy Categories – Ben Hayes, Springboard Forestry Staff**

- Updated text for the forest stewardship policy was reviewed.
- Suggestions to adjust equipment language in stream buffer policy to accommodate stream restoration.
- Road maintenance agreements would be included in management policies.
- Suggestions to adjust language in the recreation and public access policy to remove limitation to areas outside of the DWSA.
- Question about adding foraging to recreation policies.

**d. Introduce and Review Management Activities – Ben Hayes, Springboard Forestry Staff**

- Hayes reviewed forest stewardship recommendation categories.
- Discussion about considerations related to hunting and other recreational activities.

**e. Next Steps**

- Wear shared in review of timeline that the draft plan would be available to the committee in mid-December to mid-January. Committee will provide feedback by email, and in-person at next meeting in late-January/early-February.

**6. COMMITTEE COMMENTS**

- None

**7. ADJOURNMENT**

**Motion** by Hess, seconded by Lanyon, to adjourn the meeting at 3:04 p.m.

**Motion carried** by the following vote:

Yes: 4 (Hess, S. Johnson, Lanyon, Maxfield)

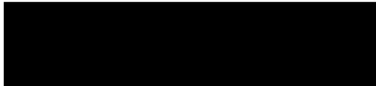
No: 0

MINUTES APPROVED THE  
16<sup>TH</sup> DAY OF JANUARY 2026



Jason Maxfield, Chair

ATTEST



Melissa Thompson, City Recorder