

# City of Rockaway Beach Forest Stewardship Plan Advisory Committee (FSPAC) Meeting Minutes



**Date:** Tuesday, March 17, 2026

**Location:** Rockaway Beach City Hall, 276 Hwy 101 - 2nd Floor Conference Room

## 1. CALL TO ORDER

- Maxfield called the meeting to order at 3:00 p.m.

## 2. ROLL CALL

Committee Members Present: Sandra Johnson, Jason Maxfield, Lydia Hess, Nancy Lanyon

Committee Members Absent:

Committee Members Present: Darlene Johnson

Committee Members Absent:

Council Members Present: Charles McNeilly (Mayor); Kiley Konruff (Council Liaison), Mary McGinnis (guest)

Staff Present: Luke Shepard, City Manager; Melissa Thompson, City Recorder; Mary Mertz, Public Works Director

Consultants Present: Daniel Wear, Sustainable Northwest; Ben Hayes, Springboard Forestry

## 3. APPROVAL OF MINUTES

### a. January 16, 2026 Meeting Minutes

**Motion by** Sandra Johnson, seconded by Nancy Lanyon, to approve the January 16, 2026 Meeting Minutes as presented.

**Motion Passed** by the following vote:

Yes: 4 (Sandra Johnson, Jason Maxfield, Lydia Hess, Nancy Lanyon)

No: 0 (None)

## 4. PUBLIC COMMENT

- Maxfield invited public comment. No guests wished to comment.

## 5. NEW BUSINESS

### a. Review of Final Draft of Jetty Creek Forest Resources Stewardship Plan

- Wear shared a presentation providing a review of the Committee's engagement with the plan,

Jetty Creek acquisition and plan approval timeline, Oregon Watershed Enhancement Board (OWEB) and Department of Environmental Quality (DEQ) agency plan review, and next steps for plan approval.

- The committee acknowledged and discussed public comments received on the plan from the North Coast Communities for Watershed Protection (NCCWP).
- Committee members praised the final draft and the incorporation of feedback into the plan since the last committee meeting.
- Comments that many issues raised in the public comments were addressed in the goals within the plan.
- Discussion ensued regarding suggested changes to the plan from the public and committee members.
- After discussion, there was consensus to make the following edits and corrections:
  - Page 21: Add clarifying language that groundwater from the east and west wells is treated at the water treatment plant and delivered as safe, clean drinking water.
  - Page 39: Correct a typo in the Zone 3 section where “Zone 2” was incorrectly referenced.
  - Page 47: Correct a typo, changing “sawshed” to “washed.”

**b. Consideration to Approve the Jetty Creek Forest Resources Stewardship Plan and Recommend its Adoption to the City Council**

**Motion by** Nancy Lanyon, seconded by Lydia Hess, to approve the Jetty Creek Forest Resources Stewardship Plan and recommend its adoption to the City Council.

**Motion Passed** by the following vote:

Yes: 4 (Sandra Johnson, Jason Maxfield, Lydia Hess, Nancy Lanyon)

No: 0 (None)

**c. Consideration to Select Two Members to Review & Approve the Final Meeting Minutes**

**Motion by** Sandra Johnson, seconded by Lydia Hess, to select Maxfield and Lanyon to review and approve the final meeting minutes.

**Motion Passed** by the following vote:

Yes: 4 (Sandra Johnson, Jason Maxfield, Lydia Hess, Nancy Lanyon)

No: 0 (None)

## 6. COMMITTEE COMMENTS

- Hess thanked the consultants and said it was an honor to be involved with protecting the watershed.
- Lanyon praised the consultants' work and thanked the staff and community for all the effort they put toward this incredible goal.
- Konruff concurred with Hess and Lanyon, and shared that it had been a learning experience, and she was excited to see what happened with it. Konruff noted the passion all involved held for the work.

- Johnson praised the work of all involved and thanked NCCWP for their ideas and information, noting that for the most part, the committee had achieved the intent. Johnson believed that the policies in the plan covered what many in the community wanted to see as far as protecting the watershed. Johnson hoped that the policies and intent behind the plan would be followed by future City Council members.
- McNeilly thanked all involved and commended their work.
- Shepard thanked all for their work. Shepard said that staff and consultants were working hard to get to finish line of acquisition, and requested patience with the process.
- Maxfield praised the consultants and thanked Nancy Webster and NCCWP for their long-term advocacy.

**7. ADJOURNMENT**

**Motion by** Lydia Hess, seconded by Sandra Johnson, to adjourn the meeting at 4:07 p.m.

**Motion Passed** by the following vote:

Yes: 4 (Sandra Johnson, Jason Maxfield, Lydia Hess, Nancy Lanyon)

No: 0 (None)

MINUTES APPROVED THE  
1<sup>ST</sup> DAY OF APRIL 2026



Jason Maxfield, Chair

ATTEST



Melissa Thompson, City Recorder