



City of Rockaway Beach

Regular City Council Meeting Minutes

Date: Wednesday, May 13, 2026

Location: Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Council Members Present: Charles McNeilly, Mary McGinnis, Tom Martine, Penny Cheek, Kiley Konruff, Pat Ryan

Staff Present: Luke Shepard, City Manager; Melissa Thompson, City Recorder; Mary Mertz, Public Works Director; Geoff Grace, Fire Captain; and Kevin Grogan, Sheriff's Deputy

4. CONSENT AGENDA

- a. Approval of Regular Meeting Minutes - April 8, 2026
- b. Approval of Workshop Minutes - April 8, 2026
- c. Review of Financial Reports

Motion by Tom Martine, seconded by Penny Cheek, to approve the consent agenda.

Motion Passed by the following vote:

Yes: 5 (Mary McGinnis, Tom Martine, Penny Cheek, Kiley Konruff, Pat Ryan)

No: 0 (None)

5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS - None

6. STAFF REPORTS

a. Fire Department

- Grace presented a staff report on the activities and operations of the Rockaway Beach Fire Rescue department for the month of April 2026.
- Fire Department was awarded by the Oregon Department of Emergency Management (OEM) a type 1 package with emergency preparedness equipment and supplies.
- Confirmed Emergency Preparedness meeting video will be on posted on the website.

b. Sheriff's Office

- Grogan summarized the Sheriff's Office report for April 2026.
- Clarified that Sheriff's substation is located in City Hall and Deputies respond quickly within Rockaway Beach.

c. Public Works

- Mertz shared a presentation providing updates on the Nedonna Beach Water Mains project being nearly 50% complete, arrival of primary sewer pump and trickle filter replacements, use of new camera van and receipt of \$4,000 grant toward its purchase, phase 1 Lake Lytle improvements, Public Works crew activities, and completion of Cedar Boardwalk repairs.
- County paving project expected to begin June 1.
- Lake Lytle milfoil treatment would first involve evaluation, community outreach, plan of action and implementation. Noted that the state owns the lake.
- Concerns expressed about English ivy on trees.
- Public Works applauded for management of Nedonna Beach project.
- Scope of work established for contracting for code enforcement.
- Comment that signs posted about flushing the motors in Lake Lytle were working well.

d. City Manager

- Shepard shared a presentation including an overview of the business item on the agenda, July 4th Parade Grand Marshal and Volunteer of the Year nominations, Memorial Day program, Fire Department and Public Works recruitments, and a staff highlight congratulating Tristan Silveira, Treatment Operator II, on his first anniversary with the City. Shepard shared public meeting dates in May and June.

e. Planning Department

- McNeilly acknowledged the staff report from City Planner Tapia in the meeting agenda packet.

7. PUBLIC HEARING - None Scheduled

8. PUBLIC COMMENT ON NON-AGENDA ITEMS

- McNeilly invited public comment.
- Barry Mamamo, resident, expressed concerns about brush along the Highway obstructing visibility of Lake Lytle and encouraged the City to contact the state to address it.

9. OLD BUSINESS - None Scheduled

10. NEW BUSINESS

a. Consideration of Resolution 2026-20 Awarding Large Community Grants

- McNeilly explained the Council reviewed the Planning Commission recommendations in that night's Workshop.
- McNeilly invited public comment. No audience members wished to comment.

Motion by Mary McGinnis, seconded by Tom Martine, to approve Resolution No. 2026-20.

- McGinnis commented that two applications that were not awarded were discussed in the Workshop.

Motion Passed by the following vote:

Yes: 5 (Mary McGinnis, Tom Martine, Penny Cheek, Kiley Konruff, Pat Ryan)

No: 0 (None)

11. ITEMS REMOVED FROM CONSENT AGENDA – None removed

12. COUNCIL COMMENTS

- Cheek commented on the Memorial Day program and invited the public to attend and honor veterans. Cheek expressed concerns about English Ivy growing on fir trees and encouraged that it be addressed. Cheek looked forward to the July 4th 250-year celebration.
- McNeilly thanked Cheek for being a driving force behind the Memorial Day celebration.
- Konruff reported on recent visits to local businesses and listening to concerns. Konruff shared about a visit with Meals for Seniors. Konruff was excited for a busy summer. Konruff encouraged the public to share comments.
- Martine commented on the local wood carving group that meets weekly and invited community participation.
- McGinnis encouraged the public to volunteer to water downtown flower pots and for the Fire Department. McGinnis commended City staff for completion of the 2025 audit with no issues. McGinnis highlighted Fire Department efforts. McGinnis praised Public Works for the Oregon Health Authority/DEQ Drinking Water Source Protection Award and Designation as an Outstanding Performer in drinking water quality. McGinnis shared history of City Council's work toward acquiring watershed. McGinnis reported that Mayor was invited to March in the Portland Rose Festival Parade along with other Mayors.
- McNeilly acknowledged the Mayor of Portland's invitation to the parade and his engagement with other city's Mayors.
- Ryan acknowledged Public Works for their awards and overall City staff performance. Ryan noted importance of sharing staff accomplishments that are not always visible to the public.

13. MAYOR'S REPORT

- McNeilly reported that a summary of the comments from the April 23, 2026 Coffee with Mayor and City Manager meeting were included in the meeting agenda packet. McNeilly invited all to attend the next Coffee with Mayor & City Manager meeting on May 28th.
- McNeilly referenced City Code regarding dog waste, shared public health/environmental impacts, encouraged dog owners to comply with pickup.
- McNeilly invited the public to email him regarding any questions or concerns about the City.

14. ADJOURNMENT

Motion by Tom Martine, seconded by Penny Cheek, to adjourn at 6:54 p.m.

Motion Passed by the following vote:

Yes: 5 (Mary McGinnis, Tom Martine, Penny Cheek, Kiley Konruff, Pat Ryan)

No: 0 (None)

MINUTES APPROVED THE
10TH DAY OF JUNE 2026


Charles McNeilly, Mayor 

ATTEST


Melissa Thompson, City Recorder