



City of Rockaway Beach

Workshop City Council Meeting Minutes

Date: Wednesday, June 10, 2026

Location: Rockaway Beach City Hall, 276 Hwy 101 - 2nd Floor Conference Room

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 4:30 p.m.

2. ROLL CALL

Council Members Present: Charles McNeilly, Mary McGinnis, Penny Cheek (remote), Kiley Konruff, Pat Ryan

Council Members Excused: Tom Martine

Staff Present: Luke Shepard, City Manager; Melissa Thompson, City Recorder; Abram Tapia, City Planner

3. COUNCIL BRIEFING/DISCUSSION

a. North County Recreation District (NCRD) Pilot Summer Program - Justin Smith, NCRD Executive Director; Angie Terry, NCRD Youth Director; Marcus Runkle, Finance Manager

- Shepard explained that NCRD was interested in a pilot Summer Camp Program for up to 20 children ages 6-12 in Rockaway Beach. The Budget Committee amended the proposed budget to appropriate funds for the program, and agreement with NCRD was being finalized.
- Justin Smith, NCRD Executive Director, shared a proposal for the 7-week program to be held July 6–August 21 at the Neah-Kah-Nie Middle School. Smith and Angie Terry, NCRD Youth Director, answered clarifying questions.
- Discussion regarding eligibility and registration priorities, outreach strategies, no-shows and cancellation policy, and desired reporting and promotion.

b. Becoming rentABLE – Rockaway Accessibly Review

- Tapia introduced Lorraine Woodward, Becoming rentABLE, explaining that the City has partnered with Becoming rentABLE to increase the number of accessible short-term rentals (STRs) and verify accessible lodgings. Woodward presented the proposal for the program.
- Proposal includes that the City provide an incentive by funding a one-year subscription for Becoming rentABLE verification for the first 25 verified STRs.
- Discussion about how the City will be promoted on Becoming rentABLE website.
- Comments regarding accessibility training for businesses.
- Council members expressed support for proposal.

- Tapia shared that letters announcing the program would go to STR property owners that week.

c. Review of Nominations for Grand Marshal and Volunteer of the Year

- Shepard explained the Council was asked to rank nominees in advance of the meeting and shared the results.
- Leon and Teri Bruneau ranked first place for Volunteer of the Year, and Barbara Trout ranked first place for Grand Marshal.
- Nominees were commended and appreciation expressed for their work in the community.
- Consensus to consider the top ranked nominees by resolution at the regular meeting.

d. Review of Resolution 2026-27 Authorizing Amendment to OWEB Grant Award

- Shepard shared that the Oregon Watershed Enhancement Board (OWEB) had additional funds to support the acquisition of the Jetty Creek watershed. The resolution approves changes to the agreement with OWEB for additional funding and extending the grant deadline. Additional funds may be available later in the year.
- Public Works Director Mertz was commended for her work on the grant.

e. Review of Ordinances Amending Code Related to Fees

- Shepard explained that a master fee schedule was discussed at the last meeting. Sections of the municipal code will need to be amended to remove references to fees.
- Amendments will be combined into one ordinance.
- Shepard noted that first and second readings aren't required by the Charter. Discussion regarding process of first and second readings and desire expressed to explore the issue when Council rules are updated.

f. Review of Draft Resolution Regarding Wayside Use Policy

- McNeilly shared that he and Councilor Ryan worked on the original draft of the proposed resolution regarding Wayside use.
- McNeilly shared feedback received to remove the limit of one event per organization and to ask that the City work with organizations to require their vendors to park their vehicles at Anchor Street Parking Lot to free up parking in the downtown core for visitors.
- Discussion ensued. Consensus to remove the limit of one event per organization and move the resolution forward for consideration at the next Council meeting. Suggestion that staff review to possibly establish additional criteria in the future.
- Appreciation expressed to Rockaway Beach Business Association and the community for their feedback.

4. ADJOURNMENT

Motion by Kiley Konruff, seconded by Pat Ryan, to adjourn the meeting at 5:39 p.m.

Motion Passed by the following vote:

Yes: 4 (Mary McGinnis, Penny Cheek, Kiley Konruff, Pat Ryan)

No: 0 (None)

MINUTES APPROVED THE
15TH DAY OF JULY 2026



Charles McNeilly, Mayor

ATTEST



Melissa Thompson, City Recorder